



## SAMPSON COMMUNITY COLLEGE

P.O. Box 318  
Clinton, NC 28329

p 910.592.8081  
f 910.592.8048  
www.sampsoncc.edu

### VETERAN INFORMATION FORM

Apply for the GI Bill® or other VA education benefits at <https://www.va.gov/education/how-to-apply/> . After you have received your Certificate of Eligibility, complete and submit this form along with the Certificate of Eligibility to the SCC VA Certifying Official located in Student Services.

NAME OF STUDENT: \_\_\_\_\_  
(LAST) (FIRST) (MIDDLE)

MAILING ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_ HOME PHONE #: \_\_\_\_\_ CELL PHONE #: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

VA CHAPTER:  30 (MGIB)  31 (VR&E)  33 (POST 9/11 GI Bill®)  1606 (MGIB)  
 35(DEA): *Please provide the Veteran's information below*

START TERM: \_\_\_\_\_ PROGRAM OF STUDY: \_\_\_\_\_

HAVE YOU PREVIOUSLY ATTENDED ANOTHER COLLEGE(S):  YES  NO

ARE YOU ON ACTIVE DUTY?  YES  NO

ARE YOU A GUEST STUDENT?  YES  NO

#### FOR CHAPTER 35 (SURVIVORS AND DEPENDENTS) ONLY - PLEASE COMPLETE:

NAME OF VETERAN: \_\_\_\_\_  
(LAST) (FIRST) (MIDDLE)

VETERANS SSN/FILE#: \_\_\_\_\_ BRANCH OF SERVICE: \_\_\_\_\_

RELATIONSHIP TO YOU:  SPOUSE  PARENT



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**TRANSCRIPT ACKNOWLEDGEMENT**

Students Using VA Education Benefits

**STUDENT NAME**

**DATE OF BIRTH**

The Department of Veterans Affairs (VA) requires institutions to evaluate all prior credits and grant credit, as appropriate. Regardless of a student’s desire to transfer prior credits to his/her new program of study, Sampson Community College must review and maintain written record of all previous education and training for students using VA education benefits.

Please list your prior university/college history below and make sure a transcript request has been completed with each institution listed. Please note that if there is missing or incorrect information, it could cause a delay in your ability to start or remain in class at Sampson Community College.

**Please list all postsecondary schools attended regardless of credits earned or VA education benefits used**

Name of University/College	Estimated Date of Attendance	Transcript Requested?	Date Transcript Requested
		YES NO	
		YES NO	
		YES NO	
		YES NO	
		YES NO	

**Joint Services Military Transcript Requested (for Veterans only)?** YES NO N/A

**Date Requested:** \_\_\_\_\_

By signing below, I acknowledge my responsibility to ensure that my transcripts from all previous training are received by Sampson Community College.

**SIGNATURE**

**DATE**



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### MEMORANDUM OF UNDERSTANDING FOR VETERANS & DEPENDENTS Receiving Veteran Affairs Education and Training Benefits

- ELIGIBILITY:** I am required to apply for Veteran Affairs (VA) education benefits at <https://www.va.gov/education/> and provide a copy of my Certificate of Eligibility to the VA Certifying Official. This requirement is for both me and for dependent family members.
- VA RECORD:** My VA file at SCC must be complete at the time of enrollment. My VA file should include my Certificate of Eligibility, a copy of my DD214 (Certificate of Release or Discharge from Active Duty) if applicable, and other supporting documentation as requested by the VA Certifying Official.
- PROGRAM OF STUDY:** I must choose a program of study offered by SCC which is listed in the [SCC Catalog](#), and I must meet all admission criteria established by SCC for that program, as well as meet all VA requirements to receive education benefits..
- ADMISSIONS:** My admissions file must be complete, which includes an admissions application, official high school or GED transcript, official transcripts from all colleges I have attended, military transcripts and any service school which may be evaluated for transfer credit before I can be certified to receive education benefits from the VA. Any required placement testing must be completed as well.
- SATISFACTORY ACADEMIC PROGRESS:** Once enrolled, I must make and maintain satisfactory progress toward my goal and meet all academic standards of progress at SCC as listed in the [SCC Catalog](#). Only classes that are required for my program can be certified for VA education benefits.
- COURSES:** For payment purposes, courses I enroll in must be listed as a course requirement in my program of study as outlined in the [SCC Catalog](#). To be paid for remedial/transition courses, college placement test results must require that I enroll in the remedial/transition course(s). Online remedial/transition courses **cannot** be certified to the VA. Remedial/Transition Developmental Math **cannot** be certified to the VA because they are offered in “shells” at SCC and considered self-paced instruction. I **cannot** be paid for audited classes, credits by exam, classes taken outside of the curriculum, repeated classes with a passing grade, classes for which transfer credit has been awarded, or any other classes not counting toward graduation in my program of study. Substitutions for classes require an official, signed substitution form that must be on file in the Registrar’s Office and a copy sent to the VA Certifying Official. *Workforce Development and Continuing Education classes are not eligible for VA benefits.*
- RATE OF PURSUIT:** For normal fall and spring sessions, full-time VA education benefits will be paid for students enrolled in 12 or more credit hours, three-fourths time pay for 9-11 credit hours, and half-time pay for 6-8 credit hours. For summer or any other non-standard term, VA will compute payments based on credit hours and term length. Mini-mesters (4-, 5- or 8-week) classes will change this computation.
- PROGRAM CHANGE:** I am aware that a program change must be initiated in the SCC Admissions Office, however; I should consult with the VA Certifying Official first before the change to verify that it is an eligible program under the Dept of VA.
- CHANGE IN ENROLLMENT:** It is my responsibility to notify the VA Certifying Official of any changes that may affect my VA benefits, such as adding or dropping a class, changing between full-time and part-time enrollment status from semester to semester, program withdrawals, or ceasing attendance in class for any reason. I must also notify Student Services, the VA Certifying Official, and the Department of Veteran Affairs of any changes to my address and telephone contact information. Failure to do so could result in being responsible for an outstanding debt to the Department of VA.



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10. **CHAPTER 30, 35, and 1606:** Chapter 30 (Montgomery Bill), Chapter 35 (Survivors' and Dependents' of a Veteran), and Chapter 1606 (Montgomery GI Bill Selected Reserve) students are required to pay all charges at the time of registration or by payment deadline. The Department of VA makes payments of education benefits directly to these students for the period they are in attendance in an eligible program as long as they have remaining entitlement.
11. **CHAPTER 31:** Chapter 31 (Vocational Rehabilitation and Employment Services) students are required to have a charge authorization from their VR&E counselor showing the charges that are covered and the timeframe they are covered.
12. **CHAPTER 33:** Tuition and fees payments are paid from the Department of VA directly to SCC for Chapter 33 (Post-9/11 GI Bill®) students according to their rate of entitlement. If the rate of entitlement is below 100%, the veteran will be required to pay the difference out of pocket unless they have financial aid to cover the difference.
13. **CLASS ATTENDANCE:** Class attendance is essential. I must attend class to receive education benefit payments. Failure to attend may result in a "W" grade by the instructor, which will mean a change in VA education benefits and may result in an overpayment unless there are mitigating circumstances. The Debt Management Center 800-827-0648 is responsible for collecting debt for benefit overpayments.
14. **ENROLLMENT VERIFICATION:** Some students will need to verify their enrollment every month to receive their VA education benefit payment.
  - a. **Chapter 30 and Chapter 1606** (Montgomery Bill) veterans must verify enrollment each month through <https://ask.va.gov/>, by email or text.
  - b. **Chapter 33** (Post 9/11 GI Bill) veterans must verify enrollment each month through <https://ask.va.gov/>, by email or text.
  - c. **Chapter 35** (Survivors' and Dependents' Educational Assistance) beneficiaries enrolled in a non-college degree program (diploma or certificate) or degree-seeking program (associate) must verify their enrollment each month through <https://ask.va.gov/>, by email or text.
15. **SCHOOL CERTIFYING OFFICIALS:** I also understand that Holly Brewington is an employee of Sampson Community College, not the Department of Veteran Affairs. She is not responsible for determining VA education benefits eligibility, rules, policies or payment schedules. Visit <https://www.benefits.va.gov/gibill/> for payment rates.
16. **STUDENT RESPONSIBILITY:** These requirements and procedures involve only certification and continuation in a VA approved program of study at SCC and does not relieve me of my responsibility of complying with other VA rules and procedures covered in appropriate laws, regulations, and VA pamphlets. If I have questions concerning my VA benefits, I will contact the VA Education Benefits Center AT 888-442-4551 or use the "Ask VA" help portal at <https://benefits.va.gov/benefits/>.

As an applicant of Veteran Affairs Education and Training Benefits, I have read and understood the above statements.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

### CONTACT INFORMATION

Holly Brewington | SCC VA Certifying Official | 910-900-4045 | [hbrewington@sampsoncc.edu](mailto:hbrewington@sampsoncc.edu)

Updated 2/13/2025

*Sampson Community College is committed to the principles of equal educational and employment opportunities for all.*