



EMERGENCY RESPONSE PLAN

QUICK REFERENCE GUIDE

IMPORTANT PHONE NUMBERS

- Sampson CC Emergency Response Team: EXT. 5555**
- Sampson CC Security: (910) 900-4034 (direct line) or (910) 592-8081 EXT. 3001**
- Clinton Police Department: (910) 592-3105**
- Sampson County Emergency Management: (910) 592-8996**
- 911 Communications (Non-Emergency Line): (910) 592-1151**
- Sampson CC Facilities Management: (910) 592-8081**

TYPES OF EMERGENCIES

<p>Any Emergency Situation Contact the Emergency Response Team & Campus Security at Ext. 5555</p>	<p>Fire</p> <ul style="list-style-type: none"> • Activate the fire alarm. • Evacuate the building immediately. • Call 911 & campus security. 	<p>Active Assailant</p> <ul style="list-style-type: none"> • Follow ALICE protocol (Alert, Lockdown, Inform, Counter, Evacuate)
<p>Medical/Mental Health Emergency</p> <ul style="list-style-type: none"> • Call 911 & campus security. • Provide first aid if trained. <ul style="list-style-type: none"> ◦ Await further instructions from medical personnel. 	<p>Hazardous Materials</p> <ul style="list-style-type: none"> • Evacuate the area immediately. • Avoid inhaling fumes. • Contact campus security & provide details. 	<p>Severe Weather (Tornado, Hurricane)</p> <ul style="list-style-type: none"> • Move to designated shelter areas. • Stay away from windows. • Follow instructions from campus alerts.

EVACUATION PROCEDURES

- **Evacuation Routes:** Follow posted evacuation routes
- **Assembly Points:** Minimum of 200' from the building
 - Clinton Community Church (West side of campus)
 - Car Dealership (East side of campus)
- **Special Assistance:** Only attempt to evacuate a disabled person when in immediate danger or they cannot wait for professional assistance.

LOCKDOWN PROCEDURES

- Lock doors & windows
- Turn off lights
- Stay silent & hidden
- Do not open doors until an official "All Clear" is given

SHELTER-IN-PLACE

- For Hazardous Situations or Weather:
- Move to an interior room without windows
 - Close doors, windows & ventilation if needed.
 - Stay updated via campus alerts

Communication During Emergencies

- **Campus Alerts:** Remind users to monitor texts, emails or public address announcements for real-time updates

Reporting a Suspicious Person or Activity

- **Steps:**
 - Do not confront the person
 - Call campus security with the details
 - Provide a description, location & behavior observed